

The Lambretta Club of Australia Incorporated
Incorporated in the State of Victoria under the Incorporations Act 1981
Registration No A0051726A
A declared community under VCGR Status - Number 57867
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LAMBRETТА CLUB OF AUSTRALIA INCORPORATED

GUIDE TO THE VCPS

(Victorian Club Permit Scheme)

This Guide has been prepared by Stephen Bardsley, the authorised VicRoads VCPS Club Permit Scheme Officer and Secretary of the Lambretta Club of Australia Incorporated (LCoA). Its purpose is to assist Members understand how to apply for Club Permits and operate vehicles under the VicRoads VCPS.

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Appendix 1 – Operational Indemnity Letter

1) What is The Victorian “Club Permit” Scheme?

The Victorian Club Permit Scheme (VCPS) is not a scheme providing discounted vehicle registration, but is a scheme introduced in 1986 to allow limited Club related use of recreational and special interest vehicles that are over 25 years old on Victorian roads. The VCPS is a strictly limited use permit, allowing Club Members to use an unregistered vehicle on public roads during officially organised Club activities and events. The VCPS is recognised in all States and Territories of Australia, although each operates similar limited vehicle use schemes.

The history and rules relating to the VCPS scheme can be found in the Victorian Club Permit Scheme hand book, published by the *Association of Motoring Clubs Incorporated* (AOMC), of which the LCoA is an affiliated Club. Copies of the VCPS hand book are available from the Secretary of the Lambretta Club of Australia Incorporated and one must be produced or purchased with every “Club Permit” application.

The VCPS scheme is managed by affiliated Member Clubs of the AOMC and the legally appointed organisation administering the VCPS scheme is VicRoads. The Victorian and Australian Police Forces are responsible for enforcing the scheme and severe and onerous penalties are imposed upon individuals and the Club concerned if any vehicle approved for a Permit is found to be operating outside the VCPS rules.

An annual fee and a Transport Accident Charge (Third Party Accident Insurance) associated is applicable to each Permit, each is subject to change on an annual basis.

2) Eligibility of Vehicles and Applicants

The Lambretta Club of Australia Incorporated (LCoA) is an Association authorised by VicRoads to process VCPS applications and renewals.

To qualify for a VCPS permit application processed by the LCoA applicants must have been a financial member of the Club for at least three (3) months.

The vehicle(s) associated with each application for a permit must be identified by the Club Scrutineer as being at least 25 years of age and mechanically un-modified, other than having appropriate period related accessories. ***(eg: must conform as close to the manufacturers original specifications as available replacement parts allow)***.

The vehicle must be deemed by the LCoA Scrutineer as roadworthy and safe to operate at the time of inspection. At the discretion of the LCoA Scrutineer a VicRoads RWC may be requested for the LCoA to process any VCPS application.

3) Admission to the VCPS

These rules of admission to the VCPS are applicable to the Lambretta Club of Australia Incorporated as a legally authorised Club able to process VCPS applications. It is a pre-requisite that for all applications processed by the LCoA, each applicant must have been a financial member of the Club for a period of not less than three (3) months.

Any LCoA Member applying for a Permit under the VCPS shall apply only to the Club Permit Scheme Officer, who will discuss with them the eligibility of the proposed vehicle, after which the vehicle shall be either accept or rejected. If the proposal is to proceed the member must produce, or purchase a copy of “The Victorian Club Permit Scheme” hand book from the LCoA and receive a copy of these Guidelines.

The applicant (not the LCoA) shall obtain from VicRoads a “Club Permit Registration” form (document No. 88328-01.99) which shall be completed including the relevant and required details for both the applicant and vehicle.

Note: the permit applied for is in the category “Classic & Historic”.

The completed “Club Permit Registration” application must be submitted to the Club Permit Scheme Officer along with a current LCoA Club membership card. Upon receipt of suitably completed application the club’s “Club Permit Scheme Officer” will submit the vehicle for inspection by the Club Scrutineer.

If all documentation and the report from the Club Scrutineer are found to meet the requirements of the VCPS, the applicant will be issued with a letter addressed to Vic Roads advising the vehicle is deemed as safe to operate on public roads and is as far as practicable, believed to be in original unmodified condition.

The letter to Vic Roads will state:

The LCoA acknowledges the vehicle described in the attached paperwork has been presented for inspection to the Club Scrutineer. It is deemed as being safe to operate on public roads and is as far as practicable in original unmodified condition.

The owner of the vehicle is a financial member of the LCoA and accepts full responsibility for maintaining the vehicle in a safe and roadworthy condition during its period of operation under the VCPS.

The owner of the vehicle declares they have read and is therefore deemed to understand the conditions of operation, as defined in *The Victorian Club Permit Scheme “Handbook” – revision June 2000*, will abide by the conditions and carry on their person a copy of the Handbook whenever operating the vehicle.

The Lambretta Club of Australia Incorporated reserves the right to refuse any annual renewal application to the scheme if the person is found to have infringed the conditions of operation of the Permit, or has ceased to be a financial Member of the Club.

The applicant should take the completed “Club Permit Registration” form and the letter from the Club “Permit Scheme Officer”, to a VicRoads office and pay the prescribed fee.

3) Entry to the Scheme (continued)

The applicant will be issued with a “Permit” and a number plate (if held in stock by VicRoads) for the vehicle. **You are not required to present the vehicle to Vic Roads for inspection.**

The number plate is to be displayed on the rear of the vehicle in such a position it is unobstructed and can be clearly seen.

If the vehicle was previously registered the old number plate and registration label must be removed from the vehicle.

After obtaining the “Permit” and the associated number plate, the applicant is to complete and sign the attached letter of “Operation Indemnity” as per Appendix 1 and return it to the Club Secretary or “Club Permit Scheme Officer”.

Should there be any change to the details submitted to Vic Roads, eg: change of frame or engine number, change of name or address, or if the vehicle is modified in any way, you must inform VicRoads and the LCoA ‘Permit Scheme’ Officer in writing of all changes.

4) Using the “Club Permit”

The VCPS is a limited use permit to operate an unregistered vehicle on public roads in order to attend only authorised club related activities and events.

The “Permit” (the receipt from Vic Roads) must be carried in the vehicle or be in the possession of the operator at all times the vehicle is used on public roads.

A copy of the VCPS Hand Book must be in the vehicle or in the possession of the operator at all times the vehicle is used on public roads.

Authorised Club Events

Evidence of the “Authorised” club event being attended, such as the Club Calendar, Newsletter, or other official notification of the Club event must be carried in the vehicle, or remain in the possession of the operator as proof of legitimate use.

Note: Not all published events are “Authorised” events, for example the Philip Island ‘Grand Prix’ is a published event, but it is not organised by an “Authorised” club.

However; if the LCoA gazettes a club run to the Philip Island Grand Prix Rally and publishes the run in the Newsletter or includes it on the Calendar of events, then it becomes an “Authorised” club event and Club Permit vehicles can legally attend.

Authorised Club Events (continued)

In other words; any event published as Club ride in the LCoA Newsletter or Club Calendar is deemed as an “Authorised” club event, so you can ride a vehicle that has been allocated a Permit under the VCPS to and from such an event.

Note: If the Newsletter or Calendar advertises an event for a Sunday, you must travel to and from the event on that day. You are not permitted to travel to the location of the event on Saturday, attend the event on Sunday and then drive home on Monday.

If the club elects to attend an event which requires travel days either side of the event then the travel days to and from it must be listed in the Club “Calendar of Events”.

Preparing a vehicle for an event:

You are permitted to drive your vehicle to a service station or garage to service, or fuel it in preparation for any authorised event you intend to attend.

You are permitted to drive the vehicle to a repair facility but must make an appointment.

During travel to and from or at any “Authorised” event:

If you are stopped at any time by the Police (the enforcers of the VCPS) you are required to have:

- A valid driver license
- LCoA Membership Card
- A vehicle that is in roadworthy condition
- A vehicle with the appropriate VCPS number plate fitted
- The Vic Roads ‘Permit’ for the vehicle and receipt providing proof of payment
- AOMC - VCPS Handbook (current edition)
- The Club “Calendar of Events” or other Published material identifying the event you are attending as “Authorised” or an original (white) copy of a “Special Use Permit”
- The VCPS is only to be used by Club Members attending “Authorised” club events and activities unless a “Special Use” permit is in your possession.
- Any Permit issued under the VCPS is to the owner of the vehicle and is not transferable

All “Club Permit” holders should ensure they understand and abide by the requirements of the AOMC - VCPS Handbook, this Guide that conduct themselves responsibly on the road, so as not to discredit the Lambretta Club of Australia or the VCPS.

5) Authorisation for Special Use Permits

Some restricted flexibility is provided in the VCPS allowing vehicles to be occasionally used outside “Authorised” club events. Should you wish to attend an event that is unrelated to Club activities, authorised events or that is conducted by a non “Authorised” Club or Organisation, you may apply to the LCoA “Club Permit Scheme Officer” for an “Authorisation for Special Use of a Club Permit Vehicle”.

Please note, the provision of authorisation for “Special use Permits” is at the discretion of the LCoA Club Permit Scheme Officer, who is under no obligation and will be reluctant to provide such permits without good reason, so as to protect the Club’s right to operate under the VCPS.

6) Renewing the Permit

The VCPS VicRoads ‘Club Permit’ is issued annually and you should receive a renewal notice from VicRoads approximately one month prior to the Permit expiry date.

Note: If you do not receive a renewal notice from VicRoads two weeks prior to the renewal date of your Permit, it is your responsibility to obtain a Renewal Notice, which can be done by contacting VicRoads on 131171.

Upon receipt of the ‘Club Permit’ renewal, you are required to have the form signed by the LCoA “Club Permit Scheme Officer” or Club Secretary, verifying you are still a financial Club Member.

Having received the signature of the LCoA “Club Permit Scheme Officer” or Club Secretary, you may then submit the Form and pay the required renewal fee to Vic Roads. Ensure you retain the receipt for payment with the ‘Permit’ as proof of payment.

Notes:

- a) Failure to maintain financial membership of the LCoA is a breach of the VCPS permit conditions and will deem any “Club Permit” as invalid.
- b) If the vehicle is used on public roads without a “Club Permit” it will be deemed as an unregistered vehicle.
- c) Using an unregistered vehicle on public roads is a serious offence and the operator will be subject to severe penalties and fines.
- d) The LCoA Club Secretary will notify ViCRoads in writing of any suspected non compliance with the rules appertaining to the VCPS.

7) Selling a Vehicle with a VCPS Number Plate

The “Club Permit” and its associated number and number plate are not transferable to another vehicle or person.

A vehicle operated on a VCPS permit may be sold, but only as an unregistered vehicle. **If you sell your VCPS approved Vehicle you must:**

- Inform the prospective purchaser they are negotiating to purchase a vehicle that is unregistered
- Advise the prospective Purchaser if they intend to ride the vehicle they will require a permit to drive an unregistered vehicle from the applicable state authority.
- Notify the LCoA “Club Permit Scheme Officer” of the date the sale, the vehicle will then be removed from LCoA VCPS Register
- Remove the number plates from the vehicle
- Return the number plates and the “Club Permit” to a VicRoads office for immediate cancellation

8) Unauthorised use of a Club Permit

The VCPS is a concession which has been negotiated by the AOMC to allow limited Club related use of recreational and special interest vehicles that are over 25 years old on Victorian roads.

The rationale being that such vehicles are valuable to the owners and so will be well cared for and maintained by owners and ridden in a manner commensurate with preserving their value and condition. It is on this basis the LCoA considers approval of VCPS applications.

The letter of “Operation Indemnity” provided to the LCoA (see Appendix 1) and signed by the VCPS permit applicant confirms acceptance the LCoA has the right to refuse renewal of any “Club Permit” and may discipline a Member under the Rules of Association for failing to operate the vehicle in accordance with the VCPS (as per the AOMC – VCPS Handbook).

Failure to operate the vehicle in accordance with the VCPS rules will be seen as discrediting the LCoA. Depending on the severity of the non compliance discipline will range from:

- a) A written warning from the LCoA Secretary detailing the infringement and any action to be taken by the Member to prevent any repeat of the infringement.
- b) Expulsion from the Club.

ViCRoads will be notified of any non compliance in writing by the Club Secretary and in the case of expulsion advised that the “Club Permit” holder is no longer a financial member of the LCoA and so is no longer entitled to hold a “Club Permit” approved by the LCoA.